

MUNICIPAL DISCIPLINARY ACTION BOARD

Petitioner,

vs.

MBOE CARD #: _____

LICENSE: _____

Respondent.

_____ /

FORMAL COMPLAINT

_____ (hereinafter "Petitioner"), files this Formal
Complaint against _____ (hereinafter "Respondent"), License
_____ and says:

COUNT I

Between _____, 20__ and _____ 20__
Respondent did perform work on _____ without pulling the proper permits. Wherefore
it is charged that _____ violated _____ by failing to
pull a permit where a permit was required.

COUNT II

Between _____, 20__ and _____ 20__
Respondent did _____ without calling for the required inspections. Wherefore it is
charged that _____ did willfully or deliberately violate the applicable building
code by failing to _____ in accordance with _____



It is determined that the above-stated charges are grounds for disciplinary action under Section _____ of the Ordinance Code of the City of _____ (Insert general statutory authority to discipline here).

DATED: _____

Building Official

MBOE Municipal Board of Examiners Inc. of Polk County